

**HARRIS COUNTY UTILITY DISTRICT NO. 16**  
**NOTICE OF PUBLIC MEETING**

The Board of Directors of Harris County Utility District No. 16 will hold a public meeting on **Friday, September 12, 2025, at 11:00 a.m.** at **3700 Buffalo Speedway, Suite 830, Houston, Texas 77098, Building Entry Code 00830**, said address being a meeting place of the District.

The subject of the meeting will be as follows:

1. Comments from the public (the Board imposes a three-minute speaking limit for each member of the public wishing to address the Board; comments will be closed after this item);
2. Consider approval of the minutes of the August 15, 2025, Board of Directors meeting;
3. Review Harris County Constable Report on District security services;
4. Review report on status of collection of taxes, the status of collection of delinquent tax accounts, and the payment of invoices in connection therewith, and the taking of any actions required in connection therewith, including authorizing the termination of water service to the properties of delinquent taxpayers;
5. Review financial, investment, and bookkeeping reports, and the taking of any actions required in connection therewith, including authorizing payment of invoices presented;
6. Adoption of operating budget for fiscal year ending September 30, 2025, (a copy of the proposed budget and the taxpayer impact statement required by Section 551.043 of the Texas Government Code, as amended, are attached hereto as Exhibit "A");
7. Continuation of engagement of auditor for the fiscal year ending September 30, 2025, and the taking of any action required in connection therewith;
8. Review report on District's water, sanitary sewer and storm sewer systems, including:
  - (i) Authorizing the repair and maintenance of District facilities;
  - (ii) Status of pending repairs;
  - (iii) Review of monthly service billing and collections;
  - (iv) Compliance with permits; and
  - (v) Appeals of District charges;
  - (vi) Status of customer billing credits;
9. Consider approval of Merchant Attestation, Amendment of Agreement and Electronic Check Processing Addendum Terms with JPMorgan Chase Bank, N.A.;
10. Engineer's report, including:
  - (i) Authorizing the design, advertisement for bids and/or award of construction contracts or concurrence in the award of a contract for the construction of water, sanitary sewer and drainage facilities within the District, including:

- (a) Authorize preparation of plans and specifications for the installation of generators at the District's Lift Stations;
  - (ii) Status of construction contracts previously awarded and the approval of any change orders, including;
    - (a) Status of contract with W.W. Payton for replacement of hydro tank no. 1 at the District's Water Plant;
    - (b) Status of contract with C&C Water Services, LLC for water well no. 1 rehabilitation;
  - (iii) Acceptance of site and/or easement conveyance and acceptance of conveyance of facilities constructed for operation and maintenance purposes;
  - (iv) Status of Storm Water Quality Permits and detention ponds;
  - (v) Status of development in District;
  - (vi) Review and approval of requests for issuance of utility commitments;
  - (vii) Status of construction of surface water lines by North Harris County Regional Water Authority;
  - (viii) Discussion regarding trespass mitigation options;
  - (ix) Status of Emergency Preparedness Plan;
  - (x) Review proposals for drainage pipe erosion repairs;
  - (xi) Status of chloramine conversion and take any action required in connection with same;
  - (xii) Status of District interconnects and take any action required in connection with same; and
  - (xiii) Other engineering matters, and the taking of any actions required in connection therewith;
- 11. Consider approval of Right of Way and Easement and Access Easement Agreement with the North Harris County Regional Water Authority;
  - 12. Consider the status of park maintenance and review report from Preventive Services relative to same;
  - 13. Consider annual review of Order Establishing Policy for Investment of District Funds and Appointing Investment Officer, and adoption of Resolution in connection therewith;
  - 14. Update from Touchstone District Services; and
  - 15. Matters for placement on future agendas.

MARKS RICHARDSON PC

(Seal)



By: Kara Richardson/RMD  
Kara Richardson  
Attorney for the District

# EXHIBIT "A"

## Proposed Budget

Harris County Utility District 16 - Fiscal Year Ending September 2026

	Ten Month Actuals 10/24 - 07/25	Twelve Months Annualized FYE 09/25	Approved 2025 Budget	Proposed 2026 Budget
<b>Revenues</b>				
14101 · Water- Customer Service Revenue	498,842	602,842	599,900	602,800
14102 · Water Authority Revenue	502,431	622,431	599,000	636,500
14105 · Connection Fees	6,528	7,834	7,900	7,800
14201 · Wastewater-Customer Service Rev	437,962	525,554	522,800	525,600
14203 · Grease Trap Inspection Fees	45	95	0	300
14301 · Maintenance Tax Collections	1,507,720	1,532,720	1,507,652	1,486,700
14501 · Tap Connections	74,000	74,000	0	0
14502 · Inspection Fees	1,115	1,115	200	0
14702 · Penalties & Interest	91,931	110,317	124,100	110,300
14703 · Plan Review Fees	250	250	0	0
14801 · Interest Earned on Checking	282	339	100	300
14802 · Interest Earned on Temp. Invest	159,579	186,014	169,300	147,400
15801 · Miscellaneous Income	30	30	200	200
<b>Total Revenues</b>	<b>\$3,280,715</b>	<b>\$3,663,541</b>	<b>\$3,531,152</b>	<b>\$3,517,900</b>
<b>Expenditures</b>				
16101 · Billing Service Fees - Water	75,180	95,180	93,500	132,000
16102 · Operations - Water	4,892	7,292	0	24,000
16105 · Maintenance & Repairs - Water	297,343	356,812	356,300	374,700
16107 · Chemicals - Water	43,258	51,909	56,100	54,500
16108 · Laboratory Expense - Water	9,947	13,262	14,600	13,900
16109 · Mowing - Water	3,546	4,255	4,100	4,500
16110 · Utilities - Water	40,020	48,023	47,800	50,400
16111 · Reconnection Expense	3,465	4,158	5,100	4,400
16114 · Telephone Expense - Water	610	732	700	800
16116 · Permit Expense - Water	4,951	4,951	5,100	5,200
16117 · TCEQ Regulatory Expense - Water	718	2,821	2,807	2,821
16119 · Pumpage Fees	516,494	636,494	599,000	636,500
16120 · Service Account Collection	26,232	26,232	64,400	0
16123 · Generator Rental	69,771	69,771	0	0

# Proposed Budget

Harris County Utility District 16 - Fiscal Year Ending September 2026

	Ten Month Actuals 10/24 - 07/25	Twelve Months Annualized FYE 09/25	Approved 2025 Budget	Proposed 2026 Budget
16201 · Billing Service Fees-Wastewater	77,265	97,265	96,100	132,000
16202 · Operations - Wastewater	4,892	7,292	0	24,000
16203 · Grease Trap Inspections	755	906	0	1,000
16205 · Maint & Repairs - Wastewater	171,910	206,292	178,600	296,600
16206 · Maint & Repairs - Lift Station	85,426	102,511	63,400	107,600
16207 · Chemicals - Wastewater	46,395	55,674	59,700	58,500
16208 · Laboratory Expense - Wastewater	24,330	29,196	14,900	30,700
16209 · Mowing - Wastewater	5,526	6,631	6,600	7,000
16210 · Utilities - Wastewater	36,539	43,847	45,200	46,000
16211 · Utilities - Lift Station	4,377	5,252	6,000	5,500
16212 · Sludge Removal	66,037	79,245	78,000	83,200
16214 · Telephone Expense - Wastewater	2,469	2,963	2,900	3,100
16216 · Permit Expense - Wastewater	2,919	2,919	3,000	3,100
16217 · TCEQ Regulatory Exp-Wastewater	718	2,821	2,807	2,821
16220 · Dumpster Expense	2,141	2,569	0	2,700
16301 · Garbage Expense	372,155	448,755	446,400	471,200
16403 · Detention Pond Maintenance	84,441	101,329	102,423	106,400
16501 · Tap Connection Expense	74,000	74,000	0	0
16502 · Inspection Expense	0	0	800	0
16601 · Lakes/Parks Maintenance	111,976	134,372	106,500	141,100
16608 · Utilities - Park	306	368	500	400
16701 · Administrative Fees	2,335	2,802	1,400	2,900
16703 · Legal Fees	51,752	62,102	60,000	60,000
16705 · Auditing Fees	13,950	13,950	14,700	14,700
16706 · Engineering Fees	45,060	54,072	61,400	61,400
16709 · Election Expense	2,022	2,022	35,000	35,000
16710 · Website Hosting	11,110	12,485	12,800	13,100
16712 · Bookkeeping Fees	52,816	63,380	65,000	65,000
16714 · Printing & Office Supplies	5,901	7,081	7,600	7,400

# Proposed Budget

Harris County Utility District 16 - Fiscal Year Ending September 2026

	Ten Month Actuals 10/24 - 07/25	Twelve Months Annualized FYE 09/25	Approved 2025 Budget	Proposed 2026 Budget
16716 · Delivery Expense	425	510	400	500
16717 · Postage	311	373	400	400
16718 · Insurance & Surety Bond	38,293	38,293	50,000	40,200
16719 · AWBD Expense	5,102	5,102	0	25,000
16721 · Meeting Expense	3,087	3,705	3,800	3,900
16722 · Bank Service Charge	1,220	1,464	300	1,500
16723 · Travel Expense	1,974	2,369	3,500	2,500
16724 · Publication Expense (SB 622)	0	0	1,000	0
16728 · Record Storage Fees	2,368	2,842	3,000	3,000
16731 · Arbitrage Analysis	0	0	6,000	7,500
16736 · Employee Development	9,244	9,244	24,100	0
16801 · Patrol Expense	72,390	86,868	86,870	87,110
17101 · Payroll Expenses	28,288	33,946	36,000	36,000
17102 · Payroll Administration	500	600	600	600
17103 · Payroll Tax Expense	2,164	2,597	3,000	3,000
17802 · Miscellaneous Expense	0	0	5,900	0
<b>Total Expenditures</b>	<b>\$2,621,317</b>	<b>\$3,131,907</b>	<b>\$2,946,106</b>	<b>\$3,297,352</b>
<b>Other Revenues</b>				
15901 · Assigned Surplus	0	0	0	99,452
15902 · Transfer From Capital Projects	0	69,196	93,960	0
<b>Total Other Revenues</b>	<b>\$0</b>	<b>\$69,196</b>	<b>\$93,960</b>	<b>\$99,452</b>
<b>Other Expenses</b>				
18101 · Transfer To Capital Projects	1,073	1,073	0	0
<b>Total Other Expenses</b>	<b>\$1,073</b>	<b>\$1,073</b>	<b>\$0</b>	<b>\$0</b>
<b>Capital Outlay</b>				
17901 · Capital Outlay	36,873	36,873	100,000	320,000
<b>Total Capital Outlay</b>	<b>\$36,873</b>	<b>\$36,873</b>	<b>\$100,000</b>	<b>\$320,000</b>
<b>Net Excess Revenues &lt;Expenditures&gt;</b>	<b>\$621,451</b>	<b>\$562,884</b>	<b>\$579,006</b>	<b>\$0</b>

### Taxpayer Impact Statement

	Current Budget Fiscal Year Ending** 09/2025	Proposed Budget Fiscal Year Ending** 09/2026	No-New-Revenue Tax Rate Budget***
Estimated District Operations and Maintenance Tax Bill on Average Homestead*	\$719.15	\$719.15	\$719.15

\*The District levies taxes in accordance with the Texas Water Code. The District's current operations and maintenance tax rate is equal to \$0.32 per \$100 of assessed value. Average homestead values are determined by the county appraisal district. All estimates above were prepared utilizing the average resident homestead value as of the time that the District's most recent Truth in Taxation worksheet was prepared in accordance with the Texas Water Code.

\*\*Average tax bill estimates for the current and proposed budgets reflect those taxes necessary to fund the operations and maintenance tax revenues stated in the applicable budget.

\*\*\*This column estimates the operations and maintenance taxes to be paid on the average homestead if the proposed budget generates the same amount of operations and maintenance tax revenues as the current budget.